

3.3 RESOURCES AND ACTIVITIES

3.3.1 Creative Forces Day templates

Creative Forces Day

Sample PROGRAMME with student ambassador notes

Time	Guest activity	Room	Ambassador activity
	Arrival and refreshments		<i>Registration. Meet and greet. Introduce yourself to teachers and pupils. Encourage people to take a drink then sit down ready for the first session</i>
	Sharing experience <ul style="list-style-type: none"> • University students and graduates from military service families • In school groups, think of questions to ask the students. Q & A with students 		<i>Speak for a couple of minutes each; introduce yourself to the children and the teachers, say what you are studying and why. Talk about what it was like for you in school – where you went/did you move around at all?/do you think that being from a military service family presented you with any particular difficulties at school or home. Did it give you strengths you’re now using?</i> <i>Join pupil groups for Q and A.</i>
	Taster Sessions: <ul style="list-style-type: none"> • (group A) • (group B) 		<i>Help the children get into the right rooms and groups and join in the activities with them.</i>
	Break		<i>Chat to pupils and teachers</i>
	Taster Sessions: <ul style="list-style-type: none"> • (group B) • (group A) 		<i>Help the children get into the right rooms and groups and join in the activities with them.</i>
	Lunch		<i>Chat to pupils and teachers</i>
	Supporting Service Children <ul style="list-style-type: none"> • <i>Top Tips (for children/students) - what are the children’s top tips for how schools can support them better?</i> • <i>Effective Practice workshop (for school staff) Sharing best practice</i> 		<i>Facilitate a small group in Top Tips.</i> <i>Teachers will be in the other room.</i> <i>Help each group of children to come up with ideas, encourage quieter ones to contribute (eg encourage them to write something down in pairs). Help them decide which of them will feed back to teachers and how.</i>
	Children feedback to school staff		<i>Support your group feeding back and make sure they listen to each other</i>
	<ul style="list-style-type: none"> • Close and evaluation • School staff to complete form 		<i>Make sure teachers and children have filled in evaluation form and thank them all as they leave</i>
	Schools depart		<i>Make sure everyone’s safely back in buses/cars and help tidy up</i> <i>Feedback discussion</i>

Creative Forces Day

Evaluation Form for School Children

Thank you for coming today.

Please help us by answering these questions:

1. What was the best thing about today?

2. Was there anything we have done better?

3. Would you like to go to university one day?

4. Do you think you'll be able to go to university?

5. Draw us a picture of yourself at today's event. (for primary pupils)

Creative Forces Day

Evaluation Form for School Staff

School: _____ Role: _____

1. Was this day useful to you and if so how?

2. Do you feel the day helped your pupils:

	A lot	A little	Not at all
a) Identify their strengths			
b) Increase aspirations and awareness of HE			
c) Connect with other people in a similar situation			
d) Learn from role models from a similar situation			

3. Which parts of the day were most beneficial for your pupils?

4. What could we do to improve the event in future?

5. Are there any further ways you would like to engage with the university to support children from military service backgrounds in their educational progression

Thank you for attending today and helping us with your feedback.